



Museum Aide Job Description

JOB SUMMARY

Museum Aides provide visitor orientation, basic interpretation, and public supervision in self-guided museum spaces and houses without providing full guided tours. Museum Aides also support and contribute to Historic Deerfield programming, including group tours, school field trips, public programs, and special events.

Reporting to the Visitor Services Manager, this role is a part-time position with a starting hourly wage of \$15.00.

CORE DUTIES

- Provide visitor orientation and supervision in self-guided museum spaces.
- Contribute to other Museum programming and visitor experiences.
- Follow all published safety procedures, including but not limited to opening and closing museum spaces, maintaining visitor tallies, and completing appropriate reports.
- Other duties that may be requested and required.

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of and interest in history, decorative arts, and material culture.
- Ability to learn through supervised instruction.
- Ability to learn independently.
- Ability to follow museum procedures independently.
- Ability to read nuanced social cues, providing less or more information to visitors as desired.

PHYSICAL REQUIREMENTS

- Sitting and standing for prolonged periods indoors.
 - Ability to go up and down stairs with ease.
- * - Consistent with its obligations under the law, the Museum will provide reasonable accommodation to any employee with a disability who requires accommodation to perform the essential functions of their job.

WORKING CONDITIONS

- Work is performed primarily in an historic interior environment and outdoors.

About Historic Deerfield

Historic Deerfield is a nationally renowned cultural history museum situated in an authentic 18th-century New England village in the Connecticut River Valley of Massachusetts. Its historic houses and world-famous collection of early American decorative arts open doors to new perspectives that inspire people to seek a deeper understanding of themselves, their communities, and the world.